

# Ebbetts Pass Fire District



## MINUTES

Board of Directors

June 16, 2020

APPROVED 07/21/20

1. The meeting was called to order with proper social distancing among everyone and with accommodation for the public through the use of Zoom Meetings at 9:00 A.M. by President Mike Barr and the Pledge of Allegiance was recited. Directors present: Michael Barr, Denny Clemens, Jon Dashner, and Scott McKinney. Pete Neal was absent.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard  
Engineer Chuck Hatcher

Others present: None and there were no electronic requests for joining in the meeting.

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None.

3. **CONSENT ITEMS**

Mr. Dashner made a motion to approve the Consent Items as presented. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).

4. **COMMITTEE REPORTS**

- 4.1. Finance Committee (Directors Dashner & McKinney)

Chief Johnson reported that the Committee members had reviewed the District's fiscal position. He noted that Cheryl Howard had ready for signature what would probably be the final transmittal for this fiscal year. He noted transports revenue for the month of May again exceeded the anticipated amount and also noted that after a couple of months of very few transports there would be probably some very low transport income months ahead for the District.

Chief Johnson noted that this past year has been one with massive repair costs for fire apparatus. He has directed Battalion Chief Downing to assemble a committee or task force to develop specifications for a new Type 1 engine. He added that Fremont Fire Department has opened fully for business once again and the used fire

engine should shortly be on its way to our District. The Finance Committee had also discussed appropriate policies for the finances of the District to sufficiently encumber reserve funds to avoid having the State misappropriate funds during its fiscal crisis following the Coronavirus Pandemic.

4.2. Personnel Committee (Directors Dashner & McKinney)

4.2.1. EPFD Practice Regarding Domestic Partnership for Medical Benefits Eligibility

Chief Johnson reported that SDRMA Health Benefits had requested an update on the District's practice regarding Domestic Partnership. He noted past practice had been to require the provision of a certificate from the State of California. After some discussion, Mr. Dashner made a motion to accept the status for spouse coverage to be the California State Registration of Domestic Partnership. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).

4.2.2. End Probationary Period: Alex Baker

Chief Johnson congratulated Alex Baker on the end of his probationary year with the District. He noted that there may be an actual pinning presentation later should Firefighter Baker decide he would like the formal presentation.

4.3. Fire Prevention Committee (Directors Barr & Clemens)

Chief Johnson reported the as-built stage plans in back of the Cameo Plaza had been reviewed. He noted that a later on-site review showed some electrical items that had not been included in the plans so the County had been notified of this.

Chief Johnson noted the District's draft of the latest Fire Ordinance was ready for the Board to send it for review by County Counsel which would be discussed later in the agenda.

4.4. Apparatus/Equipment Committee (Directors Clemens & Neal)

No meeting.

5. Scheduled Items

5.1. 2020 Biennial Conflict of Interest Code Review

Chief Johnson reported that every two years the District is required to review its Conflict of Interest Code. He had included the District's current one (Policy 1040) for the Board's information along with a drafted Resolution 2020-6 noting the current designation remains the same. The classifications included are Board members, Fire Chief, District Secretary, and the Battalion Chiefs. Mr. Dashner made a motion to continue with the Policy 1040 unchanged. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).

- 5.2. Resolution 2020-5: Resolution Authorizing the Fire Chief to Sign Easement Deed and Associated Documents to Complete the PG&E Pre-installed Interconnection Hub Project on the Fire District Property Located on Blagen Road in Arnold, CA  
Chief Johnson reported that the PG&E Resiliency Program was moving forward with preparing for the installation but as various documents needed formal recording, PG&E requested that the Board issue a resolution demonstrating that the Fire Chief was authorized to sign the paperwork. Resolution 2020-5 had been prepared and it has been reviewed by the PG&E legal representative. Mr. Dashner made a motion to approve Resolution 2020-5: Resolution Authorizing the Fire Chief to Sign Easement Deed and Associated Documents to Complete the PG&E Pre-installed Interconnection Hub Project on the Fire District Property Located on Blagen Road in Arnold, California. Mr. McKinney seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).
- 5.3. Calaveras Health and Human Services Agency: Calaveras County Moves Into Stage 3 beginning Friday, June 12, 2020  
Chief Johnson reported the County has moved into Stage 3 and will be moving further into it this coming Friday.
- 5.4. Annual District Signature Authorization for County Auditor-Controller: Designation of EPFD Person(s) Approved to Sign Claim Transmittals and Transfers  
Chief Johnson explained that this was reviewed annually and submitted to the County Auditor's Office so that Auditor personnel would know who is authorized to sign the transmittals and transfers for each District. Mr. McKinney made a motion to continue with only authorizing the Board members for signing claim transmittals and transfers and directed staff to obtain the signatures on the document. Mr. Dashner seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).
- 5.5. EPFD Fire Ordinance 2020 Draft  
Chief Johnson reported that the draft for revising the District's Fire Ordinance was ready for County Counsel's review. He noted various areas of adjustment as being the fine structure, the occupancy being based on County zoning, and timelines for renovation for fire sprinklers and monitoring. Mr. Dashner made a motion to accept the Ordinance Draft and to send it on to the County Counsel for legal review. and requesting consolidation with said election. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, McKinney; ABSENT: Neal).

## 6. **REPORTS**

- 6.1. Administrative Report  
Chief Johnson reported that call volume seemed to be back to normal. He noted that the District had participated with a fire engine being at the Big Tree State Park's recent control burn. He also reported that he was working to get the various "No Fireworks Allowed" signs up throughout the District.

6.2. Legislative Report

Chief Johnson reported the Calaveras Fire JPA was in discussion with County officials about their doing inspections on behalf of fire districts for the overnight occupancies.

6.3. Administrative - EMS

Chief Johnson reported the dispatch negotiations with the Sheriff's Office were still happening and he was currently awaiting their response. He added that the newest RFP for the North and South Zones has been released.

7. **COMMENTS, QUESTIONS, CONSIDERATIONS**7.1. Board Members

Mr. McKinney commented that the firefighters were doing an awesome job and that he hoped someday to see everyone at a BBQ again.

Mr. Clemens asked everyone to be safe and for the firefighters to take care of themselves.

7.2. Firefighters Association – Chuck Hatcher noted that ideas and communications were in process regarding the annual raffle and barbeque.7.3. Employees' Group:

Chuck Hatcher reported the new MSA SCBAs were in service and everyone was busy training with them.

7.4. Public Comments

None

8. **ADJOURNMENT**

Mr. McKinney made a motion to adjourn. Mr. Dashner seconded; motion passed unanimously. 9:54 A.M.

Respectfully submitted,

Cheryl Howard  
District Secretary